				Summer 2017 - August 2017		
				Monday Evening		
Day	**Date**	**Session**	**Module Number**	**Module Name**	**Time and Duration**	**N.B.**
Monday	07/08/2017	**Lesson**	3	Word Processing (Microsoft Office Word) **Lesson**	5:30pm - 8:45pm (3 hours and 15 min)	Monday 7 August 2017 5:30pm - 8:45pm (3 hours and 15 min)
Monday	14/08/2017	**Lesson**	3 and 4	Word Processing (Microsoft Office Word) and Spreadsheets (Microsoft Office Excel) **Lesson**	5:30pm - 8:45pm (3 hours and 15 min)	Monday 14 August 2017 5:30pm - 8:45pm (3 hours and 15 min)
Monday	21/08/08/2017	**Lesson**	4	Spreadsheets (Microsoft Office Excel) **Lesson**	6:45pm - 9:00pm (2 hours and 15 min)	
Monday	28/08/2017	**Lesson**	6	Presentation (Microsoft Office PowerPoint) **Lesson**	6:45pm - 9:00pm (2 hours and 15 min)	
Monday	04/09/2017	**Lesson**	5	Databases (Microsoft Office Access) **Lesson**	6:45pm - 9:00pm (2 hours and 15 min)	
Monday	11/09/2017	**Lesson**	1	IT Security **Lesson**	6:45pm - 9:00pm (2 hours and 15 min)	
Monday	18/09/2017	**Lesson**	2	Computer Essentials **Lesson**	6:45pm - 9:00pm (2 hours and 15 min)	
Monday	25/09/2017	**Lesson**	7	Online Essentials **Lesson**	6:45pm - 9:00pm (2 hours and 15 min)	
Students who would feel the need to attend extra sessions would pay a fee for such extra sessions (extra sessions are optional and not compulsory).						